The instructor notifies the student in writing of the alleged misconduct and academic consequences. The Instructor completes the ASPIM Reporting Form and uploads all evidence, including a copy of the written notification, and course syllabus.

The student does not request an ASPIM Hearing, and this is not the first violation. Instructor imposes academic consequences. The Office Community Standards (OCS) schedules meeting with the student.

Student does not request an ASPIM Hearing. The instructor imposes academic consequence, the student is found in violation of Academic, Scholarly, and Professional Integrity, and a notification letter is sent to student. The case is then closed. The student cannot submit an appeal regarding decision.

The student requests an ASPIM Hearing within the 5 business days of written notification from the Office of Community Standards (OCS). The Instructor is notified by OCS.

Community Standards staff meets with the student regarding the ASPIM violation in an administrative conference. Community Standards staff reviews the ASPIM Policy, academic misconduct incident, and recommends appropriate additional sanctions in an administrative agreement.

The instructor and the student are required to confirm attendance, confirm any support person that will be in attendance, submit new information, and submit requests for witnesses within two business days prior to the hearing.

The instructor imposes academic consequences. Hearing Board determines if additional sanctions are based on the student’s previous conduct history and the severity of the misconduct.

The student and the instructor do not request an appeal within five business days.

An appeal is requested. OCS will send over the case file and hearing recording to the provost’s office for review.

If an appeal is upheld, the Provost or designee shall refer the case with procedural specifications back to the original Board, who shall reconsider the case accordingly.

Academic, Scholarly, and Professional Integrity and Misconduct Hearing

Board Finds the student "In Violation"

The Instructor imposes academic consequences. Hearing Board determines if additional sanctions are appropriate for the violation based on the student's conduct history and/or significance of the violation.

Board Finds the student "Not In Violation"

If an appeal is upheld, the Provost or designee shall refer the case with procedural specifications back to the original Board, who shall reconsider the case accordingly.

A written hearing decision is sent to the Instructor and Student by email notification within one business day.

The instructor believes an act of academic, scholarly, and professional misconduct has occurred and saves evidence in its original form. The Instructor is encouraged to meet with the student to discuss the alleged violation and to gather additional information.

The instructor determines if they need to proceed forward with the Academic, Scholarly, and Professional Integrity and Misconduct (ASPIM) Process. If proceeding forward the instructor creates a written notification that includes:
- The allegation of misconduct
- The academic consequence
- The student’s right to request an ASPIM Hearing

Need a consultation appointment? Contact the Office of Community Standards
Email: Community@UConn.edu
Phone: (860) 486-8402